

## CITY OF SAINT MARYS COUNCIL RESCHEDULED WORKSESSION

AUGUST 2, 2010

**CALL TO ORDER**

A Council worksession of the City of Saint Marys was called to order by Mayor Sally Geyer on Monday, August 2, 2010 at 7:00 p.m. The meeting was held in the Council Room of City Hall, 11 LaFayette Street. Notice of this meeting was sent to Council on July 29, 2010, posted at City Hall, and published in the Daily Press.

**ROLL CALL**

Present: Mayor Sally Geyer, Bob Roberts, Richard Gabler, Jr., Daniel Hepner, Richard Dornisch, Dennis Nero, Public Works Director Michael Mullaney, and Solicitor Mark Jacob. Steven Skok and Manager Greene were both excused.

**VISITORS**

Visitors included: Fred Haas, Warren Stewart, Ken Young, Richard Sadley, and Francis Cheattle.

**APPROVAL OF MINUTES**  
July 19, 2010

Richard Gabler, Jr. made a motion to approve the minutes of July 19, 2010, seconded by Daniel Hepner, and all were in favor.

**CITIZEN COMMENTS ON AGENDA TOPICS**

There were no citizen comments on agenda topics.

**LEGISLATIVE ACTION**

Consider for Adoption:  
Ordinance No. 258, re: Raising  
Contract Bidding Requirements

Ordinance No. 258 was presented to amend the Administrative Code Part 1- H- Contracts Section 171, When Bidding is Required, Section 173 Exceptions to Advertising Requirements, and Section 177 Evasion of Advertising Requirements.

**Motion**

Dennis Nero made a motion to adopt Ordinance No. 258, seconded by Bob Roberts.

**Discussion**

Michael Mullaney explained Ordinance No. 258 would increase the bidding limit amount from \$10,000 to \$25,000. The change would help expedite City projects.

Councilman Dornisch again stated his objections to the increase, and Mayor Geyer also expressed her concerns.

Mr. Mullaney explained the State was considering the same increase, but the changes to the Ordinance would not include any contracts involving federal monies (CDBG funds).

Council had a brief discussion regarding the prior procedures for bidding and the future requirements.

**Motion Passed**

All were in favor to adopt Ordinance No. 258, except Richard Dornisch who opposed.

**Ordinance No. 259, re: Re-Instating Amount Needed for Obtaining Quotes**

Ordinance No. 259 was presented amending the Administrative Code to re-instate Section 174, - "Small Contracts". All contracts or purchases by the City involving an expenditure of at least \$10,000 but less than \$25,000 shall only be approved after a reasonable attempt has been made to obtain three (3) written price quotations. All contracts involving expenditures equal to or exceeding \$25,000 shall not require written price quotations, but shall be subject to the bidding process.

## CITY OF SAINT MARYS COUNCIL RESCHEDULED WORKSESSION

AUGUST 2, 2010

Motion Passed

Dennis Nero made a motion to adopt Ordinance No. 259, seconded by Richard Gabler, Jr. and all were in favor, except Richard Dornisch who opposed.

Award of Bid, re: Depot Street Rehabilitation Project

The following bids were opened for the Depot Street Rehabilitation Project during a public meeting on Friday, July 30, 2010 at 2:00 p.m. at City Hall.

Glenn O. Hawbaker, Inc.	574,111.25
St. Marys Paving Co., Inc.	595,866.75
Terra Works, Inc.	623,826.00
HRI, Inc.	626,909.00
Continental Construction, Inc.	692,439.00

The bid was advertised on July 16, 2010 and July 19, 2010, in the Daily Press. Tim Brennan, City Engineer, recommended the bid be awarded to the lowest bidder, Glenn O. Hawbaker, Inc. in the amount of \$574,111.25.

Motion

Richard Dornisch made a motion to award the bid to Glenn O. Hawbaker, seconded by Richard Gabler, Jr.

Discussion

Richard Gabler, Jr. was concerned about the project being completed before the parking garage was even started.

Richard Dornisch requested an update on the parking garage and Solicitor Jacob responded that he and Manager Greene have been in touch with the ATA regarding their lease, which will be brought before Council in an executive session later this month.

Mike Mullaney stated there was a 120 day construction period for the project, and he would like to have it completed this year.

Motion Passed

All were in favor to award the bid to Glenn O. Hawbaker.

Approval of Environmental Covenant, re: Depot Street

Solicitor Jacob explained the Environmental Covenant was a requirement from DEP in order to proceed with the Parking Garage project. Any soil removed from the property must be replaced on the property or taken to a licensed facility for disposal. There are two separate properties involved, the proposed Parking Garage and the Elk Creek Park.

Motion Passed

Richard Gabler, Jr. made a motion to approve the Environmental Covenant, seconded by Richard Dornisch, and all were in favor.

Solicitor Jacob commented the Covenant would be recorded in the Elk County Courthouse so that possible future owners would be aware of it.

Re-Instating Council Committees

Bob Roberts stated since he had initiated the discussion regarding Council Committees, he explained he had obtained the following information detailing Council Committees. According to the January 3, 2006 Council minutes, the committees would not be abolished, but not implemented. Committees would be established when needed for a specific purpose.

## CITY OF SAINT MARYS COUNCIL RESCHEDULED WORKSESSION

AUGUST 2, 2010

Having this new information, he made the following motion.

## Motion

Bob Roberts made a motion to allow the City Manager to involve any member of Council on any City matter, seconded by Daniel Hepner.

## Discussion

Richard Gabler, Jr. commented that this was currently being done.

Council clarified the motion was not to implement the previous Council Committees, but to reassure the Manager he can contact any member of Council for assistance.

## Motion Passed

All were in favor to approve the motion, except Richard Gabler, Jr., who opposed.

## TOPICS FOR DISCUSSION

Richard Dornisch stated there was a situation at the intersection of Woodland Road and Washington Street with tall weeds that creates a blind spot.

## CITIZEN COMMENTS ON NON-AGENDA TOPICS

Fred Haas from Evergreen Road explained a problem regarding heavy equipment traveling on and damaging the road.

Warren Stewart asked for an update on the parking garage? Council responded nothing since the last meeting.

## COUNCIL COMMENTS

Richard Gabler, Jr. commented the "Picnic in the Park" that was held on August 1<sup>st</sup> was well attended by the community, and he thanked all who were involved.

Council agreed with the comment.

## ANNOUNCEMENTS

Mayor Geyer made the following announcement:

- The next Council meeting will be Monday, August 16, 2010 at 7:00 p.m. at City Hall.

## ADJOURNMENT

Richard Gabler, Jr. made a motion to adjourn the meeting.

*Lorrie Swanduski*  
\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Mayor